

**MINUTES OF THE TOWN COUNCIL MEETING HELD AT  
SEVENOAKS TOWN COUNCIL OFFICES  
ON MONDAY 11<sup>TH</sup> DECEMBER 2017 AT 7 P.M.**

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**Present:**

**Cllrs:** M A Chakowa (Mayor), R M C Hogarth (Deputy Mayor), Cllr S L Arnold, Cllr N J L Busvine OBE, Cllr J M Canet, R J Parry, Cllr R L Piper, Cllr S G Raikes, Cllr O Schneider, Cllr P E Towell [*arrived 7:05pm*] and Cllr E T Waite (11)

**Also Present:**

Chief Executive/Town Clerk  
Assistant Town Clerk  
Committee Clerk  
17 Members of the public

**PUBLIC QUESTION TIME:** there were no questions.

**383 APOLOGIES FOR ABSENCE**

**RESOLVED:** apologies received from Cllr A S Clayton, Cllr A Eyre, Cllr Mrs R E Parry, Cllr E Parson, and Mrs P C Walshe be noted and accepted

**384 REQUESTS FOR DISPENSATION**

There were no requests for Dispensation.

**385 DECLARATION OF INTEREST**

There were none.

**386 MINUTES - TOWN COUNCIL MEETING**

**RESOLVED:** To receive, adopt and sign the Minutes of the meeting of Town Council held on 2<sup>nd</sup> October and the Extra Ordinary Meeting of Town Council held on 13<sup>th</sup> November 2017 as being true records of events.

**387 MINUTES – PERSONNEL COMMITTEE**

**RESOLVED:** To receive, adopt and sign the Minutes of the meeting of the Personnel Committee held on 2<sup>nd</sup> October 2017 as being a true record of events.

**388 SEVENOAKS TOWN PARTNERSHIP**

**RESOLVED:** to receive and note the minutes of the Annual General Meeting of the Sevenoaks Town Partnership meeting held on 4<sup>th</sup> October 2017 and the meeting held on 5<sup>th</sup> December 2017 as being true records of events.

**389 PLANNING COMMITTEE MEETINGS**

**RESOLVED:** to receive and adopt the Minutes of the meetings held on

- a) 9<sup>th</sup> and 23<sup>rd</sup> October 2017
- b) 6<sup>th</sup> and 20<sup>th</sup> November 2017
- c) 4<sup>th</sup> December 2017, noting the presence of Cllr Mrs P C Walshe as being true records of events.

**390 COMMUNITY INFRASTRUCTURE COMMITTEE**

**RESOLVED:** to receive and adopt the Minutes of the meeting held on 16<sup>th</sup> October 2017 as being a true record of events.

**391 MINUTES – FINANCE & GENERAL PURPOSES COMMITTEE**

**RESOLVED:** to receive and adopt the Minutes of the meeting held on 13<sup>th</sup> November 2017 as being a true record of events.

**392 MINUTES – OPEN SPACES AND LEISURE COMMITTEE**

**RESOLVED:** to receive and adopt the Minutes of the meeting held on 27<sup>th</sup> November 2017 as being a true record of events noting that Cllr N J L Busvine OBE had given his apologies.

**393 PRESENTATION OF PAINTING**

**RESOLVED:** to receive and accept a painting presented by the Mayor to the Council. The Mayors' choice was a painting of "An Evening View of the Stag" by the local artist Roland Courtney.

**394 BAT & BALL STATION BUILDING**

The Mayor was very pleased to report that the Town Council's application to the Heritage Lottery Fund for the renovation of the Bat & Ball Station was successful and the full amount applied for of £755,600 was awarded to the Town Council.

**RESOLVED:**

- i) Sevenoaks Town Council authorises the Chief Executive to accept the terms of the Heritage Lottery Fund grant.
- ii) Sevenoaks Town Council has powers within the Local Government Act 1974 to accept grants for the improvement of facilities within its parish.
- iii) The grant has been accepted by the Council Meeting.
- iv) The refurbishment of the Bat & Ball Station Building and Heritage Lottery Fund application has been considered in depth by Sevenoaks Town Council, its Community Infrastructure Committee and Friends of Bat & Ball Station over a lengthy period of time. Authority was delegated to professional officers to prepare the application which was reviewed on an ongoing basis by Councillors and members of the public where appropriate.
- v) Sevenoaks Town Council authorises the Chief Executive to sign the Heritage Lottery Fund Declaration forming part of the application

Appointment of Contractor

Full details of the received tenders and analysis provided by the Quantity Surveyor had previously been reported to all Town Councillors.

Tenders were favourable compared to budget.

Shortlisting of contractors took place and references were currently being obtained for two contractors.

Additional work also needed to be undertaken to review the specification and bring up to date in particular in relation to works undertaken by rail authorities at the premises.

**RESOLVED:** to delegated the appointment of the contractor to the Chairman of the Community Infrastructure Committee and the Chief Executive who would subsequently provide a full report to Council.

**395 MAYOR'S ENGAGEMENTS**

**RESOLVED:** to receive and note the

- a) Functions attended by the Mayor or her representative(s) from May until December 2017.
- b) forthcoming Civic Events being organised by the Mayor during 2017/2018.

**396 PRESS RELEASE**

**RESOLVED:** a joint press release be issued by the Heritage Lottery Fund and the Town Council regarding the Bat & Ball Station on Monday 18<sup>th</sup> December 2017.

There being no further business the Mayor closed the Meeting at 7:10pm.

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Mayor of Sevenoaks

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Dated